

PENNSYLVANIA ONE CALL SYSTEM, INC.

MEETING ATTENDANCE PROTOCOL

Attendee Type	Meeting Types				
	BOARD MEETING	BOARD TRAINING	PLANNING MEETING	EXECUTIVE COMMITTEE	INDIVIDUAL COMMITTEE
OFFICERS	Required to attend	Required to attend	Required to attend	Required to attend	n/a
BOARD MEMBERS	Required to attend	Required to attend	Required to attend	Encouraged to attend	Invited to attend
BOARD MEMBER ALTERNATE	Encouraged to attend*	Encouraged to attend	Encouraged to attend	Encouraged to attend	n/a
PA ONE CALL MEMBER	Encouraged to attend	n/a	n/a	n/a	n/a
VISITORS/GUESTS	Invited to attend by the Board	n/a	n/a	n/a	n/a
COMMITTEE MEMBERS	n/a	n/a	n/a	n/a	Required to attend
<i>Dress Code</i>	<i>Standard Business Attire**</i>	<i>Business Casual</i>	<i>Business Casual</i>	<i>Business Casual</i>	<i>Business Casual</i>
	*Attendance Required if the Board Member is not attending				
	**Except July which is Business Casual				

Pre-Registration is required for all meeting types at www.paonecall.org